

**Students' Association of Mount Royal College
Students' Council Meeting
November 9, 2009
Students' Council Chambers**

Present:

Eily Sweeney (chair)
Travis McIntosh
Jermyn Voon
Meghan Melynk
Jennifer Langille
Michael Decker
Marcy Fogal (ex-officio)

Robert Jones
Tommy Lieu
Holly Mazur
Kay Asiedu-Nketiah
Keeli Elaschuk
Fadwa Khourieh
Megan Borg (scribe)

Erin Delamont
Troy McLeod (part)
Rance Williams
Sadiq Valliani (part)
Anna Piltingsrud
Tegan Smyth

Guests:

Marie Barnes
Joanna Pesta (SAMRU Clubs Coordinator – part)
Alice Swabey (Library – part)

1.0 Approval of Agenda

Motion: To approve the November 9, 2009 Students' Council meeting agenda with the following additions:

- **9.1 ASEC Report**
- **9.2 Bylaw Review Committee**
- **9.3 Events**
- **9.4 Dinner Order Form**
- **7.6 MDF Committee Member Election**

Meghan Melnyk /Robert Jones

Carried

2.0 Approval of Consent Agenda

Motion: To approve the consent agenda with the removal of the Executive Reports from 2.3.

Holly Mazur/Jermyn Voon

Carried

3.0 Items Removed From Consent Agenda

Executive Reports

Erin Delamont explained that instead of submitting new reports, they would like to see the Executive reports taken from the Executive Committee meeting minutes and put onto a separate section of the consent agenda.

Travis McIntosh explained that Executive Committee meeting minutes are only shown to the board and by moving the reports from the meeting minutes onto the consent agenda, it will allow students to review these reports and know what their Executives are doing.

Eily Sweeney noted that Project Runway was successful and went well with 7 members of the Executive Committee and Students' Council involved. She noted that it was

exciting to have SC represent the Students' Association in this event. Eily also noted that the forum theatre workshop went well.

Eily explained that the carpool rideshare program is gaining momentum and she will be working towards seeing this through.

4.0 Presentations

4.1 Clubs Presentation

(Troy McLeod and Joanna Pesta joined the meeting)

Eily Sweeney welcomed Joanna Pesta, SAMRU Clubs Coordinator.

Joanna Pesta began her presentation by circulating a list of the current SAMRU clubs and noted that there are 40 clubs at this time, which is slightly more clubs than the same time last year, which was 33 clubs. Joanna noted that the trend this year is that there are more interest based clubs and less academic clubs. Joanna stated that this year there are 16 academic clubs, 6 faith-based clubs, 2 identity clubs, 16 interest-based clubs and no political-based clubs.

Joanna gave an overview of some of the new high-lights with clubs this year:

- Clubs can be ratified anytime during the school year instead of only at the beginning of the semesters.
- There is a committee for ratifying clubs that currently consists of Joanna and Shereen Samuels.
- There are expanded disciplinary procedures this year that include guidelines and for warnings and letters.
- Expanding fundraising to allow for extra sponsorship for club events, which details are still being worked out to make it work smooth and efficiently.
- Allowance of external bank accounts – proof and financial statements are required for accountability.

Travis McIntosh asked if there has been an increase in the amount of clubs due to the allowance of external bank accounts. Joanna replied that 3 new clubs have external bank accounts.

Marcy Fogal asked if there has been a change in the atmosphere in the clubs house. Joanna replied that the change has been great. She explained that last year the space was under-used, but this year more clubs are aware of it and are taking advantage of it. She noted that it is being used for workspace, meetings and a hangout area, which she is very happy about and is looking forward to there being more resources available to students, such as computers and a phone. Joanna also noted that there are games available in the club house for clubs to use, including a foosball table.

Joanna explained that a new benefit for clubs this year includes free event ticket printing, which she noted has been great and is already ½ ways through her budget for the year. Joanna also noted that another new benefit has been the allowing access to lockers in the basement, as well as mailboxes in the club house.

Joanna explained that one issue that has come up with clubs this year has been a problem with differentiating between businesses and clubs. Joanna noted that they are currently working on how to ensure that the policy covers this and ensure that clubs are meant to be non-profit. Joanna also explained that another issue is students using clubs to complete class projects and noted that they are also working on the policy to address this issue.

Joanna stated that there is a wide variety of clubs this year and she is excited about the wide diversity. She noted that last year they had reached 40 clubs by the end of the year and she hopes to see that number exceeded this year.

Erin Delamont asked if there are any other future policy changes expected. Joanna replied that they currently would like to define businesses and clubs within the policies.

Eily Sweeney asked what benefits in general do clubs have. Joanna replied that clubs get a discount at the CopyWrite, a discount for using the Liberty Lounge and Wyckham House spaces, the use of rooms on campus for free for hosting meetings, a \$100 start-up grant, up to \$250 or ½ of the expenses for a club development fund to host awareness events, as well as the benefit of receiving assistance from the Clubs Coordinator and SAMRU staff.

Joanna noted that they are currently working on creating a resource library where they would like to see relevant books for each club.

Fadwa Hourieh asked if students are able to join clubs during the year. Joanna replied that club membership is open to all MRU students year-round and any students who are interested in joining a club should go directly to the club for membership inquiries. Joanna also noted that students can come to her for information on clubs, as well as go to the SAMRU website for clubs information. Joanna noted that each club will eventually have their own page, but it is a work in progress.

Eily Sweeney also noted that another benefit is that there are 2 E-Awards available to clubs that are \$500 each. Joanna stated that one award is community based and one is internally based within club membership.

Students' Council thanked Joanna for the clubs presentation.

(Sadiq Valliani joined the meeting & Joanna Pesta left the meeting)

4.2 Library Presentation

(Alice Swabey joined the meeting)

Students' Council welcomed Alice Swabey.

Alice Swabey began her presentation by giving some background information on the future library and learning centre:

- Task force created in 2005 to compare our current library to other libraries and to identify gaps within current library.
- In 2006, our library was labeled "woefully inadequate" by external bodies.
- Formation of the Library Capital Expansion Committee
- Received \$500,000 in funding for planning
- Worked with Cohos Evamy Architects and RPG programmers
- Began functional program in 2007
- Site selection community consultation in 2007 where stakeholders on campus were involved to decide where to build the new library.

Alice gave an overview of where they are on Phase II:

- In December, 2008 had review of functional program and looked at additional tenants in order to do detailed planning of funds.
- Library and Learning Centre joint working group formed.

- Planning began for larger campus archives.

Alice gave an overview of the 2009 consultation process:

- Hallway feedback
- Student surveys
- Library survey of faculty scholarship
- Faculty focus groups
- Faculty Councils
- Stakeholder participation and input from joint working group

Alice gave an overview of some of the design and planning principles:

- Student centered
- Flexible – future proofed
- Seamless to users and community
- Spaces for diverse learning, users and activities
- Collaborative decision-making
- Awareness of communication and culture
- Innovative
- Destination on campus
- Green leadership

Alice gave an overview of some of the functional programming high-lights:

- Learning commons
- Scholarly commons
- Quiet study, group study and reading rooms
- Archives and special collections
- Classrooms, curriculum library to suppose the education degree and reading room
- Theatre and art throughout
- Administration and public sides of building

Alice noted that they want to ensure that the needs of all student and learning needs are met. She explained that they have been asked to look at ways to reduce the library in size because of the economy, so they have considered the subtraction of the theatre.

Alice gave an overview of the of the space high-lights:

- 17, 700 square meters
- Double the current library with specific spaces
- Double plus collection capacity
- Student seating accommodation is 10% of students at one time
- About 1500 seats
- Library commons accommodates 620+ students

Troy McLeod asked how the new library would compare to the U of C's library. Alice replied that our library will be smaller because it has been designed to reflect MRU's student population. Alice stated that she believes our ratio would be smaller than U of C's library.

Troy stated that he believes it would be more beneficial in the long run to spend the money now and build the entire library as planned. Alice replied that they would like to build the library right the first time and ensure that all the desires are included in the plan. She stated that they have only identified areas that could possibly be removed if needed. Erin Delamont noted that they will be keeping the same amount of seating regardless of the cut-backs to other parts. Troy stated that it would make more sense to keep the plan

and build the structure and then finish certain areas later when funds are available. Alice replied that they have also looked at that as a possibility.

Jennifer Langille asked if they have looked at just adding onto the current library. Alice replied that they have explored it, but that a benefit to building a new library would be that the old space could be transformed and used for other needs and noted that it opens up a very large space.

Michael Decker asked if there is a heavy focus on expanding the main collection of content within the library. Alice replied that they have planned for the collection space to double to meet the needs of new programs in both print and electronic.

Robert Jones asked if there is a change in demand of services or areas because of the change over from College to University. Alice replied that they are currently assessing the University changes and have been doing foot traffic counts and noted that there have been increases in the past few years to traffic. Alice stated that the needs of a University of different than a College and they are working to reflect this.

Robert Jones asked if during the planning process, the U of C's library changed our ideas, specifically in regards to their digital library. Alice replied that you can buy access to online resources based on the number of students at the institution. Alice also noted that the U of C may be digitizing more of the print resources that they have.

Holly Mazur asked where the new library will be build. Alice replied that the original site was going to be by the Continuous Learning building, but now the new Conservatory may use that site. Alice stated that they believe the library needs to be located at the heart of the campus, but it will be dependent on where the Conservatory is built.

Holly Mazur asked if there will be enclosed areas in the library that will be blocked from sound. Alice replied that some areas will be fixed with walls for this need, but they want to remain flexible in the design to allow the space to be changed over time.

Sadiq Valliani stated that MRU is expected to grow and asked if the building will give allowance to be expanded in the future. Alice replied that the plans include every floor has been engineered to meet the needs of a library, as well as be able to have compact shelving so that they can expand in the future if needed. She also explained that they have looked at engineering the building to allow for an additional floor to be built, as well as additional walls if needed.

Sadiq Valliani asked if there will be quiet study spaces. Alice replied that they want to be able to provide a variety of quiet spaces that are comfortable.

Eily Sweeney asked what SA representatives can do to communicate the plans to students. Alice replied that they can let students know the plans and promote the planning phase, as well as encourage students to come to the Student Library Advisory Council because they want to get student feedback.

Jennifer Langille asked if they looked at other Canadian campuses when researching for the library. Alice replied that they did a lot of research, as well as visits at other libraries by committee members, as well as a lot of online research.

Jennifer Langille asked if there will be more computers in the new facilities. Alice replied that computer labs will be built in, but they will also build a lot more docking stations because they want to build towards the future and accommodate to students with portable computers. Alice also noted that the building will be fixed with more electricity and wireless access.

Alice noted that any feedback is encouraged and that she can be reached via email (a.swabey@mtroyal.ca) if there are any questions.

Students' Council thanked Alice for her presentation.

(Alice Swabey left the meeting)

Motion: To recess.

Fadwa Khourieh/Sadiq Valliani

Carried

5.0 Dinner

6.0 Generative Governance Topic

"How can we be better student representatives? How can we get more and better information from our members?"

Eily explained that from her experience on Students' Council last year, she learned that it is important to find out what students care about. She noted that Councilors will meet in their point people groups and discuss the following:

- What can we do as individuals?
- What can we do as Students' Council?
- What can we do as the Students' Association?
- What can we do to become part of the awareness on campus as well as become to voice for students?

Eily also noted that it is a privilege that EC can be a part of the decision-making process on campus by being student representatives on a variety of campus committees.

Erin Delamont presented her group's ideas on how to reach students:

- Classroom visits
- Hallway campaigns
- Online version of ThInk or have an insert in The Reflector

Erin noted her group's ideas on how to get more information from students:

- Have email addresses available on the TV screens and have posters up on campus with email addresses
- Have specific faculty emails from representatives, similar to the President's email.
- Have suggestion box type ideas.

Robert Jones presented some of the discussions from his group:

- For each generative governance discussion, change the groups around.
- Have feedback sessions with students
- Set up times during meetings where representatives can go out and mingle with students in order to use and utilize time most effectively.
- Get stuff done in SC: use point people meetings, get SC more involved with EC, action items

Erin suggested that for the next meeting, they consider changing the groups for the generative governance topic.

Travis McIntosh explained that a report will be submitted with the results and discussions of the generative governance topics to give to future ECs. Travis stated that this area of the agenda has never been done before and is a new addition to SC.

Travis presented some of his group's ideas and discussions:

- Communicate to members by providing them with Council contact information on posters placed on campus.
- Have an information box or suggestion link on the website
- SC gets out to places where they are not normally seen, such as other buildings.
- Councilors should not be afraid to state their title around campus and engage students on high level issues.
- Work to have more defined roles of Students' Council. Travis noted that they Bylaw Review Committee will address this.

Erin Delamont asked if Councilors are able to submit communications briefs. Marcy Fogal replied that they can give these to EC. Erin explained that they can create communications for posters, etc by coming to EC with their ideas and work with EC to fill out the communications briefs. Robert stated that this is a great idea and noted that quality is better than quantity and substantial projects should be more of a focus.

Travis also stated that they will be posting the times of Council meetings around for students so that they will know when they can attend meetings.

Eily presented her groups ideas and discussions:

- Encourage students to come to us
- SC have jackets to wear on campus
- Councilors adopt a class in each faculty where they will go at the beginning of the semester and then again later so that students have an opportunity to bring their concerns forward.
- Have booths on main street where Councilors can be available to students
- Have a speakers corner
- Have Councilors introduce themselves as a representative of all students, but with a specific area of focus.

Keeli Elaschuk asked what the progress is on the Councilor name changes. Robert replied that the Bylaw Review Committee is currently looking at this.

Meghan Melnyk suggested that Council have a "Thank the Students" celebration or event. Holly Mazur noted that this would give promotion to clubs in order to get more members.

Michael Decker stated that he believes Councilors need to take messages to the students to promote events and get students involved rather than expecting students to come to us. He stated that it is important to promote ourselves and encourage students.

Kay Asiedu-Nketiah stated that Council needs to also look at what they have done and evaluate it so that the information can be passed to future Councils to know what worked and what did not and help them to strategize for the future. Kay suggested that Council make a goal of something for the next 2 weeks that they can come back to discuss at the next meeting. He stated that committees should also communicate what is going on so that Councilors who do not sit on that committee know any progress. Eily noted that committee reports will be discussed later in the meeting.

Erin Delamont stated that it is easy to discuss and think of ideas and she believes that assigning action items will help to develop the ideas into actions. Erin suggested that an

action item be to assign each Councilor to one hour of interaction with students and then have a follow-up discussion at the next meeting. Robert replied that this would give an opportunity for each Councilor to have a verbal report.

7.0 New Business

7.1 Classroom Visits

Meghan Melnyk explained that the classroom visits are an important way to reach students. She stated that an idea came forward to include a short survey on the Students' Association that would be around 5-10 questions that would be conducted a few minutes before the presentation. She explained that it would gauge awareness of the SA and obtain a sense of feeling from students. She stated that it would be an unobtrusive way of obtaining useful information.

Sadiq Valliani asked if these will be done at the same time as the presentations or be done before in order to strategize for the surveys. Meghan replied that it will be done during the presentation time. She noted that the presentation format will include a short introduction, then the surveys and then a short presentation afterwards.

Marcy Fogal explained that straw polls are a helpful way of getting information back. Marcy noted that SOS has been doing surveys on an ongoing basis with the information then shown on our website. Marcy stated that it would be nice to have the information on the digital screen to give the feedback to students.

Eily Sweeney explained that the CEC will be contacting instructors for the classroom visits and they hope to begin them next week. Meghan also noted that if Council has feedback or suggestions for the presentations or surveys, they can email her. Travis McIntosh stated that it would be good to determine what they want to know and then create the survey questions from there.

Kay Asiedu-Nketiah stated that it is important to structure the presentations so that they are consistent. Meghan stated that she believes that classroom visits are normally a wasted opportunity to get information and feedback right away.

Eily thanked Meghan for taking initiative for the surveys.

7.2 Election Schedule

Motion: To approve the 2010 Election Schedule as recommended by Shauna Hunter.

Meghan Melnyk/Sadiq Valliani

Carried
Opposed:
Tegan Smyth

Sadiq Valliani noted that according to the policies, the election schedule should have been approved by October 31st. Travis McIntosh replied that it was a policy oversight. Marcy Fogal replied that this particular schedule took longer to prepare because it does not follow the normal schedule. She explained that research was done to look into what other institutions do.

Robert Jones explained that this schedule required a longer discussion because they wanted to look to find the best time to get the most involvement and awareness. He explained that they also wanted to tie it in with the AGM. He stated that this timeline is preferable because it is before Reading Week.

Erin noted some areas of concern over it being earlier because it may not allow enough time for people to nominate themselves and give Students' Council enough time to promote nominations, Reading Week normally gave candidates time to prepare for their campaigns, and also if a current Executive or Council who ran did not win, they may "check out" once their position has been filled. Erin noted that elections have never been done this early at SAMRU. Robert explained that "checking out" means that an individual would detach themselves physically and emotionally from their position.

Robert noted that the amount of funding available for campaigning has also changed and was reduced because a higher amount may discourage individuals from running if they are financially strained and they wanted to ensure that all candidates had the same advantages. Robert noted that the amount a candidate spends on their campaign can not really be monitored, but they wanted to set up a psychological barrier.

Keeli Elashuk asked if Councilors or Executives are allowed to remain in their positions if they are running in an election. Marcy replied that they can remain in their positions, but cannot use their positions to help them win an election.

Sadiq stated that he was under the impression that the amount of money allocated to candidates for campaign expenditures was stated under the Election Policies. Travis replied that the CRO can specify the amount and noted that the CRO also enforces the amount. Sadiq asked if it would be possible to allocate all of the campaign expenditures towards use strictly at the CopyWrite. Erin replied that the reason they only allowed a certain amount at CopyWrite was to encourage candidates to be creative in their campaigns. Erin explained that the CopyWrite is limited in what they can do. Travis stated that the amount is \$100 including up to \$75 at the CopyWrite. Erin stated that it is important for candidates to invest some of their own money into their campaign.

Meghan Melnyk asked how sponsors and donations are handled. Marcy replied that it is addressed in the policy and they are included under the amount allowed at fair market value.

Tegan Smyth asked what the advantages are for having the election earlier. Robert explained that the main reason would be to get more candidates running and higher voter turnout. He stated that normally the elections are held during midterms and major assignments and it is hard to get students involved.

Tegan suggested that they consider holding the Students' Council elections in September because it would give new students the opportunity to be involved as a lot of the students who vote in the Spring elections will be leaving campus before the elected representatives take office. Robert replied that they have considered the possibility and noted that he believes it would be a good opportunity to have two separate elections. He stated that they will most likely not be able to do it in the upcoming election, but are looking into the possibility of doing it for future elections. He explained that it would need to be vetted between the Bylaw Review Committee and Election Policy Review Committee. Marcy explained that a number of years ago Council positions were changed to appointment in the Fall because election participation was extremely low at that time and approximately 50% of the population was new to campus. She also explained that the concern was that there was insufficient time to hold an election and have Councilors trained to begin work in the Fall. Marcy noted that this is evaluative information from a number of years ago, but it has most likely changed because of the introduction to 4 year degree programs and students staying on campus longer.

Robert noted that the reason to limit campaign expenditures to \$100 was because posters and leaflets are not as effective as word of mouth and they wanted to encourage candidates to get out and campaign in person.

Troy McLeod stated that it would be great for candidates to campaign with SA swag.

7.3 Committees Verbal Reports

Robert gave a report on some of the work that the Bylaw Review Committee has been doing:

- Identified that most of the bylaws are good
- Changing the AGM date to coincide with the election dates and the addition of the election dates in the bylaws to prevent a conflict of interest with EC.
- Including job descriptions in the bylaws and looking over the board governance with introducing general board representatives
- Considering the issues if faculty representatives remain and looking at the possibility of adding additional representatives to cover all areas, such as a Library Faculty representative.
- Looking at post-election vacancies and replacement of the President with the possibility of a by-election or getting SC involvement in the decision
- Clarification of 10.1 with the annual election and appointment of commissioners
- Looking at revising 11.4.8 and returning honorarium
- Lowering SGM from 10% to 5% under 4.2.2
- Clarification of general meeting quorum under 4.4 – making it 1% everywhere.

Troy McLeod stated that he is not in favor of changing representative titles because Councilors would not be assigned to a specific area, which would create gaps in representation, as well as confusion for Councilors and students. Meghan Melnyk replied that she believes gaps already exist, but stated that just because general titles were given, does not mean that the responsibilities wouldn't be divided with everyone sharing the workload. Troy stated that every representative is currently a representative of all students, but they have a special interest in specific areas. Robert replied that they want to be able to create a solid foundation with the representatives.

Erin recommended that any specific concerns be brought to the committee chairs.

Travis McIntosh gave an update on what the Election Policy Review Committee has been working on:

- Making the document easier to read
- Tasking each member with choosing areas of the document that they like and do not like.
- Technical writing changes

Travis noted that the draft policy will be written up and brought to the committee to be discussed and then brought to Council for approval.

Michael Decker noted that they would like to make a condensed version of the policies for candidates so that it is easy to read and understand.

Eily Sweeney gave an update on what the Council Engagement Committee has been working on:

- Working on ways to engage students during elections
- Looking at Students' Council in community events and SA events
- Community outreach discussions

Eily encouraged all Councilors to bring ideas forward to the CEC, as well as any other committee.

7.4 Season of Caring Discussion

Motion: To approve the allowance of no more than \$100 to fulfill a wish from the wish tree for a student or family for the Season of Caring from the Students' Council special projects budget.

Holly Mazur/Sadiq Valliani

Carried

Holly Mazur explained that the Students' Association has been involved in the Season of Caring for many years. Holly explained that last year the food bank donations dropped in quantity and she believes that this is a good opportunity for Council to give back to the community. She noted that donations are being accepted for food and hygiene products on campus.

Keeli Elashuk stated that she feels this is a good idea and she is in support of the initiative.

Sadiq Valliani asked why the donations dropped last year. Holly replied that they did not receive as many donations last January because the holiday season was over and a lot of people forget to donate after the holidays.

Sadiq asked what else Councilors and students can do to help out. Holly replied that they can contribute to the donation boxes. Holly stated that it would be nice for Students' Council to donate 5 boxes.

Robert Jones supported the idea.

Michael asked if this is the same as the library food drive. Marcy replied that this is the SA's Season of Caring and noted that all college departments are invited to participate, but all donations go to the Calgary Inter-faith.

Holly explained that Council will take a wish from the wish tree and decide which is most needed and then fulfill it. Holly stated that she will bring a report back to Students' Council.

7.5 Student Library Advisory Council Election

Motion: To suspend the rules.

Erin Delamont/Meghan Melnyk

Carried

Erin Delamont noted the following nominations: Holly Mazur, Jennifer Langille, Jermyn Voon and Michael Decker.

Fadwa Khourieh nominated herself.

Erin noted that the committee is planned to meet on Tuesday mornings from 10:00-11:00 once per month, but is flexible with changing the time.

Erin stated that it would be good to have someone sit on the committee who is not on another committee.

Michael Decker and Fadwa Khourieh withdrew their nominations.

Fadwa Khourieh and Marie Barnes counted the ballots and announced that Holly Mazur was elected for the Student Library Advisory Council.

7.6 MDF Committee Member Election

Erin Delamont explained that the committee is planned to meet twice per year to review applications and allocate funds to students for professional development opportunities. She noted that applicants can receive up to \$1000.

Erin noted the following nominations: Jennifer Langille, Holly Mazur, Keeli Elaschuk and Fadwa Khourieh.

Marie Barnes counted the ballots and announced that Keeli Elaschuk was elected for the MDF Committee.

Motion: To accept the elected representatives, Holly Mazur to the Student Library Advisory Council and Keeli Elaschuk to the MDF Committee.

Jennifer Langille/Jermyn Voon

Carried
Abstentions:
Keeli Elaschuk

Motion: To reinstate Roberts' Rules of order.

Sadiq Valliani/Fadwa Khourieh

Carried

8.0 Announcements

8.1 ASEC Report

Robert Jones stated that the ASEC Progress Conference was exciting and he will be writing a detailed report to be submitted to Council via email. He encouraged Councilors to bring any feedback to questions regarding the ASEC conference to him.

8.2 Bylaw Review Committee

Robert noted that a vice-chair was not elected at the last meeting, so this election will occur after the Council meeting.

8.3 Events

Eily Sweeney handed out a list of SA events occurring between November and December and noted that all professional development sessions have been cancelled, with the exception of the First Aid course due to a lack of student interest. Eily noted that areas of interest include the International Food Festival on November 17th, the drum circle event on November 27th and the SAMRU holiday party on December 12th.

Jennifer Langille asked if Councilors can get free tickets to events. Eily replied that if any Councilors are interest in attending the events, they may be able to be added to the guestlist. Eily noted that anyone interested should contact her and she will let programming know.

Erin noted that all the events listed on the event sheet are not going to be counted as volunteer hours.

8.4 Dinner Order Form

Marcy Fogal explained that a dinner order form has been circulated for the next Council meeting and noted that if the form is not returned there will not be a meal prepared.

9.0 Action Items

Travis McIntosh noted that some committee members were absent from meetings and did not inform their respective chairs about their absences. He stated that if any members are not able to make a meeting, they need to let their chairs know. He noted that the same courtesy applies for attending events if Councilors have signed up to participate.

Michael Decker asked if committees would be able to review the times that they meet. Travis replied that all of the committee meetings have been scheduled for the Monday's when there is not a Council meeting.

Erin Delamont noted that all Councilors are going a great job in their positions and are participating well. She encouraged any Councilors to speak to their point people for concerns and support.

Action: Meghan Melnyk will accept any suggestions for questions to include on the classroom visit surveys by November 12th and will work with the Council Engagement Committee to come up with a structure for the classroom visits.

Action: Sadiq Valliani will work to make the governance work room better.

Rance Williams noted that they have created a "hot topics" board in the governance work room that will act as a casual board to getting things done in the room. He stated that the topics will change and they may add a suggestion box.

Action: Each Councilor and Executive will spend one hour to speak to students informally before the next Council meeting.

Michael Decker noted that he has been approached by students who are wondering the status on the H1N1 shots. Marcy replied that there is currently no additional information.

10.0 Board Meeting Feedback

11.0 Adjournment

Motion: To adjourn the meeting.

Holly Mazur/Rance Williams

Carried